

Saint Christopher Parish Finance Council Meeting Minutes November 17, 2020

Members Present: Ron Lease (Chairman), Laura Zakrzewski (Bookkeeper), Jim Delaney (Treasurer Trustee), Jim Vesely, Fr. Rob Butz, Steve Davies (Go Make Disciples Leader) and Ken Kenyon (Secretary)

Call to Order: at 5:20 pm

Opening prayer: by Father Butz.

Go Make Disciples: Steve led a discussion of the June 2020 “Evangelization” newsletter “Reclaiming Sunday”. We considered things that we could do to reclaim Sunday for God.

Steve left the meeting.

Review and Approval of Minutes: The minutes of the August meeting were reviewed, and a motion for approval was made by Jim V., seconded by Ken, and approved by the Council.

Profit/Loss Review: The September P/L report was reviewed.
A summary follows:

July, 2020-September, 2020	Actual	Budget
Total Income	\$209,037#	243,582*
YTD expenses were as follows:		
Salaries	86,701	91,180
Fringe Benefits	33,891	34,009
Liturgical	5,811	5,200
Administration	10,922	17,036
Operations & Maintenance	24,295	24,269
Rectory Expense	7,740	2,354
Religious Ed K-8	3,968	3,032
Youth Ministry	3,082	1,836
Adult Faith	3,961	4,700
Outreach/social services	762	1,684
Depreciation	0	0
Total Expenses	181,034	185,299
Net Income	28,003	58,283
Other Expenses		
Parish Assessment	11,724	11,699
Net Income after Assessment	16,279	46,584
Adjusted Net Income after Assessment (without restricted donations and PPGrant)	12,053	-3,416

Notes:

Restricted donations of \$4,226 are included.

* The \$50,000 Payroll Protection Grant is included in budgeted income, but not yet in realized income.

The PPP loan was received last spring. The diocese has advised we wait to apply for loan forgiveness because the government may make it easier for smaller entities like us to apply for forgiveness. When it is forgiven, our Net Income will increase by \$50,000.

Steve Davies will be working on Stewardship.

Other Business:

Rectory Chimney The crack reported last month does not need to be repaired until spring.

Office Roof This needs to be replaced. It will be a project for next spring-summer.

Church Roof There is a leak near the south tower. It has been patched but a more permanent repair may be needed. Ron will investigate. Jim D noted that while we had the main church roof replaced recently, that did not include various sections of the entire roof. There are about 8 different roof sections, so it is not surprising that we continue to find that additional repairs are needed.

St Williams Drainage The window wells are not satisfactory. Zander will be fixing them. The damaged eaves trough will be replaced by Ganser..

Trees The tree removal at St. William's has been completed, but the stump needs to be ground. The 2 trees at St. Andrew's will be removed by Dec. 9.

Update on Land Sale Fr Rob sought legal advice from an attorney recommended by the Diocese. She felt that our restrictions on the sale to prevent the land from falling into secular hands are reasonable. She recommended that we not do anything that might alienate the land.

Father then had a discussion with St Ambrose leadership and they understood our position. They are looking at other sites.

Restricted Funds Jim D. proposed that we consider transferring the funds restricted for a school to Unrestricted Funds. He felt that the restriction classification may have been more Father John's wish rather than the intention of donor. Ken felt that we could be sending the wrong message to the school advocates if we transferred these funds now. Father said that he must be very careful to respect the wishes of the donors. No action was taken.

Cemetery Lot Prices Laura had sent a memo reminding us that the 3 years ago the Finance Council committed to reviewing these prices annually. This will be put on the agenda for our next meeting.

Closing Prayer: Father led the Council in a closing prayer

Adjourn: Motion to adjourn: Jim V. Second: Jim D. Approved.

Next Regular Finance Council Meeting: Tuesday, January 19 at 5:15 pm in the Parish Center, Room 2. **NOTE: we will not meet in December.**

Respectfully submitted,
Ken Kenyon
Secretary