

**Saint Christopher Parish Finance Council
Meeting Minutes
August 26, 2019**

Members Present: Ron Lease (Chairman), Jim Delaney, Jim Vesely, Fr. John Sasse, Laura Zakrzewski and Ken Kenyon (Secretary) & Matt Krippner (Leadership Team)

Called to Order: at 5:21 PM

Opening Prayer by Father John.

Approval of minutes from 7/15 & 7/25/19: Moved by Ken, Second by Jim V. Passed.

P & L Update Summary:

Thru 7/31/19	Actual	Budget
Total Income	\$40,847	47,500
YTD expenses were as follows:		
Salaries	15,441	19,552
Fringe Benefits	4,294	7,298
Liturgical	1,065	1,475
Administration	5,610	3,807
Operations & Maintenance	7,988	5,860
Rectory Expense	831	461
Religious Ed K-8	1,180	878
Youth Ministry	0	426
Adult Faith	374	667
Outreach/social services	678	1,054
<u>Depreciation</u>	<u>0</u>	<u>0</u>
Total Expenses	37,460	41,478
Net Income	3,388	6,021
Other Expenses		
<u>Parish Assessment</u>	<u>0</u>	<u>3,020</u>
Net Income after Assessment	3,388	3,001

No issues seen in the first month of the budget year.

Jim D. noted that donations can be obtained from Amazon by purchasing through the Amazon Smile site and selecting St. Christopher, Verona as the charity to be supported.

Contributions charts: Ken presented the charts which show the donation levels to be about the same as at the end of the last FY.

Staff Hiring: The candidate for Music Ministry/Evangelization position turned down the offer. He may have had second thoughts about the time required for the job plus some fund raising. He is now considering a part-time position for Music Ministry only. Father is also interviewing a young man for the Adult Faith & Evangelization position. He is a recent grad of The Franciscan Univ. and has Focus Missionary experience. This would be a full time position.

There is a concern from the Council that the combined salaries of these two positions would be too high. Father will consider this in the negotiations. Jim D suggested that the music position could be done by volunteers and/or UW Music Majors at a much lower cost.

Computer upgrades: This is on hold until the Adult Ed position is filled to be sure that we will have what is needed.

Parking lot: The sealing, coating and striping is done. Some parts had to be re-done.

St. Williams Basement: Water has come through the basement wall causing some damage. Ron thinks that drain tiles are needed. This would require excavating around the foundation, sealing it, installing drain tile and connecting to the sump. The cost estimate is \$29,000 and it should be done soon.

Father would like to have a celebration at St. Williams for its 150th Anniversary so repairs should be completed before then. The timing for this has not yet been set. Perhaps fund raising could be done for this new need.

Parish Center: The parish has received a \$9,000 grant from the Diocese for improved security. The Proposed School Committee working with the Diocese to develop a plan.

The Verona Schools had stopped mowing the athletic field. Bob met with school officials and resolved the issues. The Schools will mow the field this year and next spring. We don't know what will happen after the new schools open.

Stewardship: Matt explained that the Stewardship committee needs more detailed data on our givers to develop plans to improve the Parish Contributions to Time, Talent and Treasure. We agreed that Laura and Cristina could provide data from our contributions records and the Priests for the Future campaign, provided that individual names are not included. Stewardship is also considering a Parish Survey.

Motion to adjourn: Moved by Jim V. Second by Father. Approved at 6:57 PM

Next Finance Council Meeting: Wednesday, Sept 25 at 5:15 pm in the Fireplace Room. **Note the date change.**

Respectfully submitted,
Ken Kenyon
Secretary